



SCHOLARSHIP HANDBOOK



**Listen! Wisdom is calling out
Reason is making herself heard.**

Proverbs 8:1

**East Bay Bible Church
11200 Golf Links Road
Oakland, CA 94605**

Pastor Ronald Jackson, Sr., and Pastor Derek L. Jackson

INTRODUCTION

The responsibility of the East Bay Bible Church (EBBC) Scholarship Ministry is to have a convenient reference source to fill the need of assisting in administering scholarship awards in a consistent and fair manner.

As time passes, new trends develop and different needs become apparent; thus, future scholarship ministries will see the need to revise and/or add to the procedures in this Handbook.

This Scholarship Handbook is intended for use by students applying for scholarships, as well as for the Scholarship Ministry. For other readers, it is hoped that the Scholarship Handbook will be helpful by providing informational factors that are considered when scholarship awards are offered.

The selection of applicants will be determined only by the Scholarship Ministry. When deemed necessary, the Scholarship Ministry will initiate parent conferences should there be any questions or concerns with the application process.

FROM THE PASTORS' PENS

Enrollment in colleges and universities is diminishing while the numbers in our nation's jails and prisons are steadily increasing. The presence of Black males continues to decline in obtaining higher education. Increased educational costs and more rigid practices of not hiring outstanding Black graduates from historically black colleges and universities (HBCUs) add to the discouragement of Black youth.

But, if we hold on and hold out, we shall make a positive difference in the trajectory of our youth. It may take us longer and our road may be more challenging, but if we press forward and commit to helping each other, we shall make it to the mountain of success. The Scholarship Ministry is to be commended for helping our youth and young adults help themselves.

Prayerfully,

Ronald Jackson Sr., Pastor

Derek L. Jackson, Pastor

GUIDELINES & CRITERIA

1. The applicant must be under the age of twenty-one (21) years old when applying for their first year scholarship. The processed applications must only be submitted by **active** members who have attended EBBC for a minimum of one (1) year. An active member is one who have (1) officially joined EBBC; (2) received Christ as their personal Lord and Savior; (3) attend weekly Sunday School, Morning Worship Service and Bible Study; (4) have completed the New Members Class, and (5) is actively participating in an EBBC ministry for at least six (6) consecutive months.
2. All scholarship awards are prorated and must be used within the respective academic year for which it was received.
3. All applicants must submit evidence of graduation from an accredited high school or proof of passing the GED equivalency test prior to disbursement of scholarship awards. Late graduates will be evaluated upon completion of course work and a copy of their diploma.
4. All awards will be made after the Scholarship Ministry has received evidence that the applicant is enrolled in an accredited college/university, or a professional/vocational school.

Failure to submit required documents by **the due date** will forfeit applicant's award for the year or result in disqualification of applicant. However, if additional time is needed to submit documents, please notify the Scholarship Ministry as soon as possible.

5. A student may apply for an Honorary Mention, (i.e., Special Recognition, Certificate of Completion, outstanding GPA etc.) however, there is no monetary value attached to this award.
6. Awards will be given to **undergraduate** students only. No scholarships awards will be granted for the achievement or attainment of an advanced or graduate degree.
7. Applicants may apply for awards for up to three (3) years, if attending a junior college or professional/vocational school, or for five years if attending a four-year college/university. The combination of the two cannot exceed six years (6).

NOTE: If any information is found to be misleading or fraudulent, this will immediately cause denial/rejection of the application. There is an appeal process for applicants who have been denied or rejected and feel there are extenuating circumstances that would warrant a review of their application. The Scholarship Ministry will review all appeals. The decision of the Scholarship Ministry is **final with no other recourse available to the applicant.**

The number of applications received will determine the monetary amount of the award.



East Bay Bible Church

Pastor Ronald Jackson, Sr.

Pastor Derek L. Jackson

Scholarship Application Form

Application Deadline
Sunday, March 16, 2025
by 1:00 p.m.

Each applicant must answer all questions fully or the Application will be returned (**neatness and legibility are essential**). Verification of East Bay Bible Church (EBBC) membership is required. Applicant may attach a photocopied Membership Application or Baptismal Certificate, as proof. Applications should be emailed to the Scholarship Ministry at scholarshipministry@eastbaybible.com and a hard copy should be placed in the Scholarship Ministry's mail slot no later than the above due date. Hard copies of the application will be provided upon request.

APPLICATIONS RECEIVED AFTER THE DUE DATE WILL NOT BE ACCEPTED

(Please Print or Type)

1. Name _____
(Last name) (First name) Middle initial
2. Date of Birth ____/____/____
(Month) (Day) (Year)
3. Home Address _____
(City) (State) (Zip Code)
4. Telephone Number _____
Email Address _____
5. Name of High School _____

6. Name and address of college/university, or vocational/professional school you applied to:
1. _____
 2. _____
 3. _____
7. Name of Mother (or Guardian): _____
8. Name of Father (or Guardian): _____
9. Are you an active member of EBBC? Yes or No (circle one)
10. When did you become a member of EBBC? Month _____ Year _____
11. List activities and ministries you participate in at EBBC:
1. _____
 2. _____
 3. _____
12. List activities participated in, and offices held at your high school (include any Honors, certificates and/or special recognitions received).
1. _____
 2. _____
 3. _____
13. What is your intended major or desired major? _____
14. Type or print legibly a brief AUTOBIOGRAPHY describing your interests, accomplishments, and hobbies. Include a brief explanation of how this scholarship will benefit your academic pursuit. Please use an additional sheet of paper **(250 word limit is required)**.

Signature _____ Date _____



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Honorary Mention Application

Application Deadline: Sunday, March 16, 2025
by 1:00 p.m.

This application is intended for active East Bay Bible Church (EBBC) members who wish to participate in the Scholarship Day Program as Honorary Mentions. Each applicant must answer each question fully or the Application will be returned (**neatness and legibility are essential**). Applications should be emailed to the Scholarship Ministry at scholarshipministry@eastbaybible.com and a hard copy should be placed in the Scholarship Ministry's mailbox by the above due deadline.

APPLICATIONS RECEIVED AFTER THE ABOVE DATE WILL NOT BE ACCEPTED

(Please Print or Type)

Name: _____
(Last name) (First name) (Middle initial)

1. Date of Birth _____
(month) (day) (year)

2. Home Address: _____
(City) (State) (Zip Code)

Telephone Number: _____ Email address: _____

3. Name of School: _____

4. What is your desired profession? _____

Signature _____ Date _____

NOTIFICATION OF APPLICATION AVAILABILITY

Students will be informed at least six (6) weeks prior to the deadline that Applications are available via the EBBC Bulletin website.

The announcement will include:

1. Where the application may be obtained.
2. The application deadline (the date when no further applications will be accepted).
3. Where completed application forms should be returned.
4. Name and telephone number of the Scholarship Ministry contacts.

Out-of-town students applying for scholarship awards should be informed of the filing process by parents, relatives, friends or the EBBC Bulletin or website.

NOTE: Applications may be mailed to out-of-town students upon request by contacting any Scholarship Ministry contact.

EVALUATION OF APPLICATIONS

All student applications are evaluated based on the following:

1. EBBC's adopted Guidelines & Criteria.
2. Thoroughness in the completion of application forms.
3. Applications must be **submitted no later than the announced deadline date.**
4. Scholarship applications should be read and initialed for acceptance by all Scholarship Ministry contacts.
5. The Scholarship Ministry should be informed of the total amount of money available for scholarship funding by a representative of the Finance Ministry.

PREPARATION FOR SCHOLARSHIP DAY

All recipients and participants should receive email notices indicating the time to be present for the program rehearsal and for the Scholarship Day Program.

Post-graduates and other students desiring to participate in the Scholarship Day Program as Honorary Mentions should notify the Scholarship Ministry and complete an Honorary Mention Application.

The **notification deadline** for submission will be stated in the EBBC Bulletin and website. All pertinent information relative to the degrees, diplomas, certificates, etc., should be attached to the Honorary Mention Application.

The Scholarship Day Program should be presented to EBBC at least six (6) weeks prior to the date of the program.

REVIEW PRESENTATION OF AWARDS ON SCHOLARSHIP DAY

Order of presentation:

1. Overview of Scholarship Ministry and its function.
2. Introduction of Scholarship Ministry members.
3. Special recognition (presentation of Scholarship Awards to continuing college students).
4. Presentation of Scholarship Awards to graduating high school students.
5. Presentation of Honorary Mentions.
6. Closing Remarks by EBBC Pastors.

OBTAINING SCHOLARSHIP AWARDS

To process the awards, the Scholarship Ministry must have the following information:

1. Name and address (including zip code) of college/university or vocational/professional school student is or will be attending.
2. Proof of enrollment (i.e., certified class schedule, admission statement from the college/university or vocational/professional school, registration receipt, or Student ID).
3. To be eligible, a student must carry a minimum of **twelve (12)** units for the term.
 - a. Scholarship awards will not be awarded to students attending summer school.
 - b. Awards will be received twice during the academic school year (2nd week in August and 1st week in January).
4. Students attending schools on a quarterly schedule will receive one-half of the award in the fall quarter, and the other half in the winter quarter.
5. Students attending schools on the semester schedule will receive half of the award in the fall semester and the other half in the spring semester.

TERMS AND CONDITIONS

If a student accepts an award and withdraws from school without a valid excuse or notification to the Scholarship Ministry, all remaining awards for the year will be disallowed or required to return the award. Students with a valid reason for withdrawing **may** resubmit their requests for approval by the Scholarship Ministry. If there are two (2) withdrawals from the institution after accepting awards will warrant **total** dismissal from any future EBBC Scholarship Programs.

It is imperative that each student notify the Scholarship Ministry member of their intent to withdraw from school to avoid being liable for misuse of awards. Also, if a student completes an application under false pretenses and/or with misinformation will be ineligible to receive **any** awards from the EBBC's Scholarship Program and will be required to return the award.

If a recipient changes membership from EBBC prior to allocation of all funds awarded for that year, they will lose all rights to the remaining awards.

Four-year students who transfer to a two-year school will have their award prorated based on a two-year award (when changing schools in the middle of a school year). Failure to notify the Scholarship Ministry of transfer is grounds for dismissal from the Scholarship Program.

All awards will be issued in accordance with the above procedures.



WE CAN'T RECALL CHILDREN

It is essential that our generation begin today to improve the education of all our children. We can fix faulty airplanes, recall poisonous food and even unnecessary weapons. But we can't recall children. They have only one chance to get an education.

-- Joan Ganz Cooney



FOR SCHOLARSHIP INFORMATION CONTACT:

Sis. Jann Jackson
Telephone: (510) 913-1406

Mother Mamie King
Telephone: (510) 507-4044

Sis. Glenda Lewis
Telephone: (510) 915-2588

Sis. Evette Minor
(707) 546-2811

SCHOLARSHIP MINISTRY MEMBERS

Sis. Jann Jackson
Scholarship Ministry Leader

Mother Mamie King
Advisor

Sis. Glenda Lewis
Recording Secretary/Corinth Giver Coordinator

Sis. Evette Minor
Finance