



SCHOLARSHIP HANDBOOK



**Listen! Wisdom is calling out
Reason is making herself heard.**

Proverbs 8:1

**East Bay Bible Church
11200 Golf Links Road
Oakland, CA 94605**

Pastor Ronald Jackson, Sr., and Pastor Derek L. Jackson

INTRODUCTION

The responsibility of the East Bay Bible Church (EBBC) Scholarship Ministry is to have a convenient reference source to fill the need of assisting in administering scholarship funds in a consistent and fair manner.

As time passes, new trends develop and different needs become apparent; thus, future scholarship ministries will see the need to revise and/or add to the procedures in this Handbook.

This Handbook is intended for use by students applying for scholarships, as well as for the Scholarship Ministry. For other readers, it is hoped that the Scholarship Handbook will be helpful by providing informational factors that are considered when scholarship awards are offered.

The selection of all applicants should be the function of the Scholarship Ministry. The Ministry chairs are empowered to call parent conferences when it is deemed necessary (only by the Scholarship Ministry chairs).

FROM THE PASTORS' PENS

Enrollment in colleges and universities is diminishing while the numbers in our nation's jails and prisons are steadily increasing. The presence of Black males continues to decline in obtaining higher education. Increased educational costs and more rigid practices of not hiring outstanding Black graduates from historically black colleges and universities (HBCUs) add to the discouragement of Black youth.

But, if we hold on and hold out, we shall make a positive difference in the trajectory of our youth. It may take us longer and our road may be more challenging, but if we press forward and commit to helping each other, we shall make it to the mountain of success. The Scholarship Ministry is to be commended for helping our youth and young adults help themselves.

Prayerfully,

Ronald Jackson Sr., Pastor

Derek L. Jackson, Pastor

GUIDELINES & CRITERIA

1. The applicant must be twenty-one (21) years of age or under when applying for their first year of scholarship. The processed applications must be submitted by **active** members of EBBC for at least one (1) year. (An active member is one who have: (1) officially joined EBBC, (2) received Christ as their personal Lord and Savior, (3) been baptized, and (4) received the Right Hand of Fellowship.)
 - a. **The number of applications received will determine the monetary amount of the award.**
2. All scholarships are prorated and must be used within the respective academic year for which it was awarded.
3. All applicants must submit evidence of graduation from an accredited high school or proof of passing the GED prior to disbursement of scholarship award funds. Late graduates will be evaluated upon completion of course work and receipt of their diploma.
4. All awards will be made after the Ministry has received evidence that the applicant is enrolled in an accredited college/university, or a professional/vocational school.

Failure to submit required documents by the **due date** may forfeit students' award for the year or result in disqualification of applicant. However, if additional time is needed to submit documents, please notify a Ministry Chair, as soon as possible.

5. An applicant may apply for an Honorary Award. However, this award **does not have any** monetary value.
6. Awards will be given to **undergraduates** only. No scholarships will be granted for the achievement or attainment of an advanced or graduate degree.
7. Applicants may apply for awards for up to three (3) years, if attending a junior college or professional/vocational school, or for five years if attending a four-year college/university. The combination of the two cannot exceed six years (6).

NOTE: If any information is found to be misleading or fraudulent, this will be cause for denial/rejection of application. There is an appeal process for applicants who have been denied or rejected and feel there are extenuating circumstances that would warrant a review of their application. A Subcommittee will review all appeals and their decisions are final with no other recourse available to the applicant.



East Bay Bible Church

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Pastor Derek L. Jackson

Scholarship Application Form

Application Deadline: Sunday, March 19, 2023

By 1:00 p.m.

The applicant must answer each question fully or the Application will be returned (**neatness, brevity, and legibility are essential**). Verification of East Bay Bible Church (EBBC) membership is required. Applicant may attach a photocopied Membership Application or Baptismal Certificate, as proof. Applications are due to the Scholarship Ministry at scholarshipministry@eastbaybible.com. **APPLICATIONS RECEIVED AFTER THE ABOVE DATE WILL NOT BE CONSIDERED.**

(Please Print or Type)

1. Name _____
(Last name) (First name) (Middle initial)
2. Date of Birth ____ / ____ / ____
(Month) (Day) (Year)
3. Home Address _____
(City) (State) (Zip Code)
4. Telephone Number _____
Email Address _____
5. Name of High School _____
6. Name and address of college, university, or professional/vocational training school applied to:
 1. _____
 2. _____
 3. _____

7. Name of Mother (or Guardian): _____

8. Name of Father (or Guardian): _____

9. Are you an active member of EBBC? Yes or No (circle one)

10. When did you become a member of EBBC? Month _____ Year _____

11. List activities and ministries you participated in at EBBC:

1. _____
2. _____
3. _____

12. List activities participated in, and offices held in school (include any honors or special recognitions received).

13. What is your intended major or desired profession? _____

14. Type a brief AUTOBIOGRAPHY (250 word limit) describing your interests, accomplishments, and hobbies; as well as a brief explanation of how you think this scholarship will benefit your academic pursuit. Please use an additional sheet of paper.

Signature _____ Date _____



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Honorary Award Application

Application Deadline: Sunday, April 16, 2023

By 1:00 p.m.

This application is intended for active East Bay Bible Church (EBBC) members, looking to be recipients of the Honorary Award. The applicant must answer each question fully or the Application will be returned (**neatness, brevity, and legibility are essential**). Applications are due to the Scholarship Ministry at scholarshipministry@eastbaybible.com by the above deadline.

APPLICATIONS RECEIVED AFTER THE ABOVE DATE WILL NOT BE CONSIDERED

3. Name: _____
(Last name) (First name) (Middle initial)

4. Date of Birth _____ / _____ / _____
(month) (day) (year)

5. Home Address: _____
(City) (State) (Zip Code)

Telephone Number: _____ Email address: _____

6. Name of School: _____

7. What is your desired profession? _____

Type a brief AUTOBIOGRAPHY (150 word limit) of your academic accomplishments degrees, diploma, certificate, etc., to the Scholarship Ministry chairs if they want to participate in the Award Ceremony.

Signature _____ Date _____

NOTIFICATION OF APPLICATION AVAILABILITY

Students will be informed via the EBBC Bulletin at least six (6) weeks prior to the scholarship application deadline.

The announcement will include:

1. Where the application may be obtained.
2. The application deadline (the date when no further applications will be accepted).
3. Where completed application forms are to be returned.
4. Name and telephone number of the Scholarship Ministry chairs.

Out-of-town students should be informed of the filing process by parents, relatives, or friends. **NOTE:** Applications may be mailed to out-of-town students upon request by contacting any Scholarship Ministry chair.

EVALUATION OF APPLICATIONS

All student applications are evaluated based on the following:

1. EBBC's adopted Guidelines & Criteria.
2. Thoroughness in the completion of application forms.
3. Applications must be **submitted no later than the announced deadline date.**
4. Scholarship applications should be read and initialed by all Scholarship Ministry chairs.
5. The Scholarship Ministry should be kept informed of the total amount of money available for scholarship funding by a representative of the Finance Ministry.

PREPARATION FOR SCHOLARSHIP DAY

All scholarship recipients and the student participants should receive email notices indicating time to appear for the rehearsal and/or for the Scholarship Day Program.

Post-graduates and other students desiring to participate in the Scholarship Day Program should notify the Scholarship Ministry chairs via the Honorary Application. The **notification deadline** for submission will be stated in the EBBC Bulletin. **Individuals should also submit in writing, all pertinent information relative to the degrees, diploma, certificate, etc., to the Scholarship Ministry chairs if they want to participate in the Award Ceremony.**

The Scholarship Ministry Program should be presented to EBBC at least six (6) weeks prior the scheduled Scholarship Day Program.

REVIEW PRESENTATION OF AWARDS ON SCHOLARSHIP DAY

Order of presentation:

1. Overview of Scholarship Ministry and its function.
2. Introduction of Scholarship Ministry members.
3. Special recognition (presentation of scholarship awards to continuing college students).
4. Presentation of scholarship awards to graduating high school students.
5. Special Honorary Award presentations and/or remarks by EBBC Pastors.

OBTAINING BASIC SCHOLARSHIP FUNDS

To process the award, the Scholarship Ministry chair must have the following information:

1. Name and address (including zip code) of college/university or professional/vocational school the student is/will be attending.
2. Proof of enrollment, (i.e., certified class schedule, admission statement from college/university or professional/vocational school, or registration receipt. (Items must show verification of fees paid.)

3. To be eligible, a student must carry a minimum of twelve (12) units for the term.
 - a. Scholarship funds will not be awarded to students attending summer school.
 - b. Funds will be awarded **only** twice during the school year.
4. Students attending schools on the quarterly schedule will receive one-half in the **fall quarter, and the other half in the winter quarter.**
5. Students attending schools on the semester schedule will receive one-half of the funds in the fall semester and the other half in the spring semester.

TERMS AND CONDITIONS

If a student accepts an award and withdraws from school without a valid excuse or notification to the Scholarship Ministry, all remaining funds for the year will be disallowed. Students with a valid reason **may** resubmit their requests for approval by the Scholarship Ministry. Two (2) withdrawals from school after accepting funds warrant **total** dismissal from future EBBC Scholarship Program.

It is imperative that each student notify the Scholarship Ministry chairs or a Ministry member of their intent to withdraw from school to avoid being liable for misuse of funds. Also, if a student completes an application under false pretenses and/or with misinformation will be **ineligible to receive any funds or future funds** from the EBBC's Scholarship Program and may be required to repay or return funds.

If a recipient changes membership prior to allocation of all funds awarded for that year, he/she will lose all rights to the remaining funds.

Four-year students who transfer to a two-year school will have their award prorated based on a two-year award (when changing schools in the middle of a school year). Failure to notify the Scholarship Ministry chairs is grounds for dismissal from the Scholarship Program.

All awards will be considered in accordance with the above procedures.



WE CAN'T RECALL CHILDREN

It is essential that our generation begin today to improve the education of all our children. We can fix faulty airplanes, recall poisonous food and even unnecessary weapons. But we can't recall children. They have only one chance to get an education.

--Joan Ganz Cooney



FOR SCHOLARSHIP INFORMATION CONTACT PERSONS:

Sister Jann Jackson
Telephone: (510) 913-1406

Mother Mamie King
Telephone: (510) 507-4044

Sister Glenda Lewis
Telephone: (510) 915-2588

Sister Kaymalin Alexander
Telephone: (510) 290-6502

SCHOLARSHIP MINISTRY MEMBERS

Sis. Jann Jackson
Chair

Mother Mamie King
Co-Chair
Recording Secretary

Sis. Glenda Lewis
Secretary/Corinth Giver

Sis. Kaymalin Alexander
Chair/Treasurer